**Huaxia Chinese School at Bergen, Inc**

**华夏博根中文学校**

**P.O Box #9180,**

**Paramus, NJ 07652**

[www.hxbg.org](http://www.hxbg.org)

**Board Meeting Minutes**

**Date**: May 16, 2021, 7:30 PM-9:30PM

**Location:** Zoom Meeting

**Attendance Roster:**

**Present:**

刘一帆 (Yifan Liu), President

王志红 (Zhihong Wang), Secretary

徐智辉 (Zhihui Xu), Treasurer

杜红梅 (Hongmei Du), Board Member

李 丽 (Li Li), Board Member

 陈国栋 (Guodong Chen), Board Member

 张晓平 (Xiaoping Zhang), Board Member

 张为民 (Weimin Zhang), Board Member

 王 红 (Mona Hong Wang), Principal

 侯恬田（Tiana Hou）BD candidate

Absent:

陈 敏 (Joyce Chen), Board Member

|  |  |  |  |
| --- | --- | --- | --- |
| Topic | Discussion/Action/Decision | Responsible Person(s) | Status |
| Election of 2021-22 HXBG BD officers | After the nomination period, Zhihong Wang, Xiaoping Zhang, and Weimin Zhang were nominated for election to BD President, Secretary, and Treasurer, respectively. Yifan Liu, Zhihong Wang, Zhihui Xu first explained these nominations. The candidates then introduced themselves. The anonymous voting results unanimously confirmed the nominees to their positions. |  All present | Passed |
| Confirmation of Zhihui Xu as financial advisor to HXBG | Zhihui Xu was confirmed to the position of Financial Advisor to HXBG by unanimous agreement. | All present | Approved |
| School Administration structure | Due to budgetary reasons and needed personnel, the 2021-22 School Administration will be reduced to nine members, eliminating the position of Curricular Assistant. | All present | Approved |
| Proposals to amend the BD Conflict of Interests Guidelines and School Administration Guidelines | The BD Conflict of Interests Guidelines and the School Administration Guidelines of HXBG were proposed to be amended. The BD will be divided into two groups. The first will review the BD Conflict of Interests, led by Yifan Liu, members Zhihui Xu, Zhihong Wang, Weimin Zhang, Joyce Chen, and Tiana Hou. The second group will review the School Administration Guidelines, led by Guodong Chen, members Mona Hong Wang, Xiaoping Zhang, Li Li, Changhui Sun, and Ma Lu. The School Administration Guidelines will be amended to include all school staff. Each group will form their own meeting schedule to review the documents and prepare their report for the next Board meeting. | All present | Approved |
| Review of 华夏博根中文学校义工群 | From March 4th to April 26th, 2021 BD President Yifan Liu communicated to former Principal Chaofang Wang that, in accordance with a March 24th, 2019 BD decision, that the ownership of the 华夏博根中文学校义工群 must lie within the current Principal or his/her designee. Chaofang Wang has no longer been principal since 2020, but did not want to transfer ownership of the group to the current principal. She decided instead to change the name of the华夏博根中文学校义工群 to 博根义工群, eliminating the School’s name from the group. The School then created a new group called 华夏博根中文学校义工群. All communication between Yifan Liu and Chaofang Wang in this matter will be kept by the BD Secretary and on the BD Google Drive. | All present | Approved |